

Forklift Training Acknowledgement Form

(In accordance with the 'Forklift Use and Risk Management Policy')

Participant Declaration

I confirm that I have been inducted on Health & Safety matters and the following key aspects of the 'Forklift Use and Risk Management Policy'. I understand and acknowledge my responsibilities to adhere to the safety procedures outlined.

Section	Tick ✓
1. I have been made aware of the 'Forklift Use and Risk Management Policy'.	
2. I understand the Risk Management procedures and applicable Controls.	
3. I am aware of my reporting obligations and know who to report incidents, accidents, or hazards to.	
4. I understand my responsibilities as specified in the policy.	
5. I acknowledge the requirement to open the Roller Door (at least 500mm) and windows during operation of the Forklift during forklift operation for ventilation.	

Participant Sign-Off

No.	Full Name	Signature	Date
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Trainer/Supervisor Sign-Off

Confirm	Tick ✓	Name	Signature	Date
I confirm that the Roller Door is open (at least 500mm) and that windows, if any, are also open during forklift operation to ensure proper ventilation.				